

Emergency School Closure

In an Emergency School Closure due to heavy rain, Hanalei School follows the following procedures:

- Staff is Alerted of Immediate School Closure
 - buses arrive within 10 minutes
 - buses are loaded and dispatched immediately to the **Princeville Public Library**
- Parents are notified of School Closure after buses depart via:
 - Auto-Generated call, Hanalei School Website, Hanalei School Instagram
- Based on what you selected on the “Emergency Closing of School” Form, your child will evacuate to your designated location, regardless of home address, etc. **Whatever you marked is where your child will evacuate to.**

* Please keep this form updated throughout the school year should your home location change.

The form is titled "Emergency Closing of School" and includes fields for Student Name, Teacher, and Room. It contains instructions for Hanalei/Wainiha/Haena area residents and Princeville area residents. There are sections for "PLEASE PRINT" contact information for Mother/Guardian, Father/Guardian, and Emergency Parent Email(s). A section for "Princeville-side Residents Only" allows for designating a pick-up location. A "Please Note" section provides additional instructions and contact information. The form ends with a signature line for the Parent/Guardian and a date field.

It is of the utmost importance that Parents understand the need to evacuate the buses from school to Princeville immediately. We train to evacuate within 10 minutes. This is the safest possible solution to ensuring all students residing in Princeville and beyond make it across the bridge in sufficient time.

<h2>Hanalei/Wainiha/Haena Designation</h2>	<h2>Princeville Designation</h2>
<ul style="list-style-type: none">• If you designated Hanalei/Wainiha/Haena, your child will remain in the Hanalei School Cafeteria.• Please arrange to pick up your child from the cafeteria or have someone else be prepared to pick them up.• Please park along Kuhio Highway if picking up right away, as the parking lot gates will be closed until all buses depart.• Parent or designee must sign their child out.• Teacher supervision will be provided until the last student is picked up.	<ul style="list-style-type: none">• DO NOT come to school to pick up your child.• All Princeville Designated students will be bussed immediately up to the Princeville Public Library.• Meet your child at the Princeville Public Library (located at 4343 Emmalani Dr, Princeville, HI 96722).• Parent or designee must sign their child out.• Teacher supervision will be provided until the last student is picked up.